

Joe Lombardo  
Governor



Jack Robb  
Director

Matthew Tuma  
Deputy Director

Gideon Davis  
Administrator

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**  
*Purchasing Division*  
515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: (775) 684-0170 | Fax: (775) 684-0188

February 15, 2024

Via Electronic Mail Only to [dmadsen@doc.nv.gov](mailto:dmadsen@doc.nv.gov)

Director James Dzurenda  
Nevada Department of Corrections  
3955 W. Russell Road  
Las Vegas, Nevada 89118

**Re: Ombudsperson Services RFP – 44DOC-S2590**

Dear Director Dzurenda,

Thank you for meeting with Nevada State Purchasing this morning related to RFP (Request for Proposals) 44DOC-S2590. As discussed, to maintain the independence of the selected vendor and comply with the enabling statute (Assembly Bill 452) related to the service of a selected vendor at the pleasure of the Board of Prison Commissioners, a vote to approve the evaluation committee for the RFP will facilitate Administrator Davis's review and approval of the committee in compliance with NAC 333.162.

Nevada State Purchasing proposes the following categories of representatives:

1. A representative from an advocacy organization such as the Nevada chapter of the American Civil Liberties Union.
2. A representative from the Department of Health and Human Services Aging and Disability Services Division State Long Term Care Ombudsman program.
3. A representative from the Department of Corrections Offender Management Program.
4. A representative from the Office of the Inspector General
5. A representative from the Nevada Office of the Attorney General Pattern and Practice program or a Nevada Attorney General representative not connected with representation of the Department of Corrections.

I am happy to make myself available for the upcoming March meeting to answer any procurement related questions the Board may have.

Sincerely,

A handwritten signature in blue ink that reads "Homa S. Woodrum".

Homa S. Woodrum  
General Counsel

cc: Nevada Office of the Attorney General